

## HOW TO APPLY THE NEW FLAT-FEE MODEL IN SEDAR

Beginning June 9, 2023, the new flat-fee system will apply to all SEDAR and National Registration Database (NRD) filings. Until [the new SEDAR+ filing system is live](#), filing organizations must use the new flat-fee model and manually input their fees into SEDAR.

### Instructions:

1. Refer to the [new system fees document](#) (updated system fee guide will be available June 9) on the CSA website to find the system fee relevant to your filing type.
2. Delete the default amount in the SEDAR System Fees field (see screen shot below) and manually enter the new system fee amount applicable to the filing you are about to submit, based on the new fee model.

Charge Summary

Project #:  Submission #:

Matter #:

Filing Type:

Issuer/Filer or Group Name:

Agency	Amount	GST	QST	HST
British Columbia	0.00	0.00	0.00	0.00
Alberta (ASC)	0.00	0.00	0.00	0.00
Ontario	0.00	0.00	0.00	0.00
Quebec	0.00	0.00	0.00	0.00

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FI #-TRANSIT #:

Account #:

Total Agency Fees:

Total SEDAR System Fees:

Total Amount Payable: